



Airport Advisory Commission

# AGENDA

**Thursday, January 16, 2025, 3:30 p.m.**

This meeting includes in-person and virtual participation.

Santiam Room, City Hall  
333 Broadalbin Street SW  
or join the meeting here:

<https://council.albanyoregon.gov/groups/air/zoom>

Phone In: 1-253-215-8782 (long distance charges may apply)

Meeting ID: 815-8039-5498 Passcode: 611085

Please help us get Albany's work done.

Be respectful and refer to the rules of conduct posted by the main door to the Chambers and on the website.

1. Call to Order
2. Roll call
3. Elect Chair and Vice Chair
4. Approval of September 19, 2024, minutes
5. Staff updates
6. FBO update
7. Business from the commissioners
8. Business from the public
9. Next meeting date: Thursday, February 20, 2025
10. Adjournment

Robb Romeo

Tony Hann

*This meeting is accessible to the public via video connection. The location for in-person attendance is accessible to people with disabilities. If you have a disability that requires accommodation, please notify city staff at least 48 hours in advance of the meeting at: [robb.romeo@albanyoregon.gov](mailto:robb.romeo@albanyoregon.gov) or 541-917-7605.*

*Testimony provided at the meeting is part of the public record, capturing both in-person and virtual participation, and are posted on the City website.*

[albanyoregon.gov/council](https://albanyoregon.gov/council)





## AIRPORT ADVISORY COMMISSION

### MINUTES

September 19, 2024

3:30 p.m.

Santiam Room, City Hall/VIRTUAL

Approved: DRAFT

#### Call to Order

Chair Mel Huffman called the meeting to order at 3:30 p.m.

#### Roll Call

Members present: Chair Mel Huffman, Chuck Kratch, Nathan Ahrens, and JR Beroncal

Members absent: Rodney Moore (excused) and Theophilus Warren

Staff present: Transportation Manager Robb Romeo and Clerk III Anita Dodd

Others present: Tony Hann and Debbie Origer

#### Approval of August 15, 2024, Minutes

**3:30 p.m.**

Chuck Kratch made a motion to approve the August 15, 2024, minutes as presented. Nathan Ahrens seconded the motion, and the motion passed the commission 4-0.

#### Staff Updates

**3:31 p.m.**

Transportation Manager Robb Romeo gave an update on the Albany Municipal Airport improvements, including items from the September project list included in the agenda packet.

#### FBO Updates

**3:35 p.m.**

Tony Hann shared updates about the Albany Municipal Airport.

#### Business from the Commission

**3:39 p.m.**

JR Beroncal suggested creating a social media page for the airport and Hann informed him there is one already.

Kratch made a motion to discontinue Airport Advisory Commission meetings until January due to lack of agenda items. Nathan seconded the motion, and it passed the commission 4-0.

Chair Mel Huffman shared his vision to create a more viable airport in Albany. Discussion followed.

#### Business from the Public

**4:24 p.m.**

Debbie Origer reported that the 1929 Hangar Project hosted an open house at the 2024 Art and Air Festival and had over 300 in attendance. They are also planning to host another open house on November 11, 2024, in partnership with the Veteran's Day Parade.

Next Meeting Date

The next regularly scheduled meeting is on Thursday, January 16, 2025.

Adjournment

Hearing no further business, Chair Huffman adjourned the meeting at 4:26 p.m.

Respectfully submitted,

Reviewed by,

Anita Dodd  
Clerk III

Robb Romeo  
Transportation Manager

*\*Documents discussed at the meeting that are not in the agenda packet are archived in the record. The documents are available by emailing [cityclerk@albanyoregon.gov](mailto:cityclerk@albanyoregon.gov)*

# ALBANY MUNICIPAL AIRPORT PROJECT LIST

DATE 01/16/2025

I T E M	PROJECT	STATUS	PROJECTED COMPLETION	COMPLETED
	Interceptor Sewer FBO	In progress, South gate road shutdown Adding Heaters		
	<b>Misc. Notes</b>			
	<b>CIP Projects</b>			
	Calendar Year /2024	FBO Improvments / Historic Hangar Rehabilitation		
	Calendar Year 2024	Install TW A1A Lighting, Install R/W 16/34 Papi, Rehabilitate TW A (Construction/SDC) (Design)		
	Calendar Year 2025	Carry Over		
	*Calendar Year 2026	T-Hangar(s) Rehabilitation		
	Calendar Year 2026	R/W 16-34 Crack Seal, Fog Seal, and Pavement Marking (Design/Construction/SDC)		
	Calendar Year 2026	NE Apron / SW Taxilanes Rehabilitation		
	Calendar Year 2027	Aircraft Fueling Apron and Helicopter Parking Position (Predesign and Environmental)		
	Red indicates BIL Money			

\* Pushed back to FY 2026