



**CITY OF ALBANY, OREGON**  
**REQUEST FOR PROPOSALS (RFP)**

**Security and Fire Alarm Monitoring and Testing at APD**  
**Proposals Due by 2:00 p.m. (Pacific Time), Wednesday, June 22, 2022**

Notice is hereby given that the City of Albany (City), Oregon, is requesting proposals from qualified firms for security and fire alarm monitoring and testing for the Albany Police Department at three Albany locations. The contract will be for a five-year contract term, beginning August 2022, through July 31, 2027.

The scope of services include:

- Inspect, test, and maintain security and fire alarm systems, and fire suppression systems annually.
- Monitor fire alarm and security alarm systems.
- Service all systems, as needed.
- Provide necessary equipment for security and fire alarm monitoring, i.e., cameras and motion detection devices.
- Provide 360° cellular motion detector alarm service.
- Inspections must be NFPA 25 compliant for fire systems and City annual backflow device testing.

A Mandatory Pre-proposal Meeting will be held on Wednesday, June 8, 2022, at the Albany Police Department, 2600 Pacific Boulevard SW, in the Community Room, beginning at 1:00 p.m. Immediately following, there will be an onsite visit at 310 Waverly Drive NE, Albany. Please email [diana.eilers@cityofalbany.net](mailto:diana.eilers@cityofalbany.net) to be added to the Plan Holder's list and to attend the Pre-proposal Meeting.

The Request for Proposals can be downloaded from the City of Albany website at <https://www.cityofalbany.net/bids>. The City will post all addenda on the City website. Prospective proposers are solely responsible for checking the website to determine if addenda or clarifications have been issued. For questions or clarifications regarding this RFP contact Diane Murzynski, CPPO, Purchasing Coordinator, at [contracts@cityofalbany.net](mailto:contracts@cityofalbany.net).

Proposal responses must be submitted to [procurement@cityofalbany.net](mailto:procurement@cityofalbany.net), not later than 2:00 p.m. (Pacific Time), Wednesday, June 22, 2022. Submittals will be considered time-stamped and received by the City when received in the Procurement inbox. The email subject line should include the project name "Security and Fire Alarm Monitoring and Testing at APD".

The City may reject any proposal not in compliance with all prescribed solicitation procedures and requirements and other applicable law and may reject any or all proposals in whole or in part when the cancellation or rejection is in the best interest of the City, and at no cost to the City.

DATED THIS 23RD DAY OF MAY 2022.

A handwritten signature in cursive script that reads "Diane M. Murzynski".

Diane M. Murzynski, CPPO, CPPB  
Purchasing Coordinator

PUBLISH: Albany Democrat-Herald, on Monday, May 23, 2022  
Daily Journal of Commerce, on Monday, May 23, 2022