



NOTICE TO CONTRACTORS  
CITY OF ALBANY  
INVITATION TO BID

Category of Bid: Construction  
Engineer's Estimate: \$300,000  
Bids due at 2:00 p.m., Tuesday, September 13, 2022

The City of Albany hereby extends an invitation to submit bids for:

**MS-21-01, Albany Train Station Restroom:** This project will construct an approximately 12-foot x 23-foot outdoor public restroom and related appurtenances at the Albany Train Station.

This procurement is being made in accordance with FTA Circular 4220.1F, ORS 279C.335, and ORS 279C.365. Contractor must comply with applicable 2 CFR 200 grant requirements and contract provisions, 49 CFR Part 29, FTA 4220.1, and include opportunities for DBE contractors. The State of Oregon maintains a certified DBE list at [COBID Certification Management System \(diversitysoftware.com\)](https://diversitysoftware.com).

Bids must be submitted to Diane Murzynski, in the Finance Department, at [procurement@cityofalbany.net](mailto:procurement@cityofalbany.net) **not later than 2:00 p.m., Tuesday, September 13, 2022**. Bids will be considered time-stamped and received by the City when received in the procurement email inbox. The email subject line must include the project number and name as follows: **MS-21-01, Albany Train Station Restroom**. The body of the email must plainly identify (1) the project name, (2) the bid opening time and date, (3) the bidder's name, and (4) the contractor's license number (per ORS 701). Immediately following the filing deadline, the bids will be opened and publicly read using a virtual hosted meeting, <https://global.gotomeeting.com/join/623409989>. Interested parties can also dial in using their phones (1-571-317-3122, access code 623-409-989). Bid totals will be posted on the City's website at <https://cityofalbany.net/bids>.

Contract bid documents may be downloaded from the City of Albany website at <https://cityofalbany.net/bids> and may be reviewed in the Public Works department at Albany City Hall. It is imperative those who download the contract bid documents check the website regularly for addenda, clarifications, and other pertinent notifications. All who are known by the City of Albany to have received a complete set of the contract bid documents will receive notification when additional items are posted. Please email [pw.quotes@cityofalbany.net](mailto:pw.quotes@cityofalbany.net) to be added to the Plan Holder's list.

Each bidder must have access to a current set of City of Albany *Standard Construction Specifications*, which can be found on the City's website at <https://www.cityofalbany.net/standard-construction-specifications>. All public improvements are required to conform to these specifications and bid prices must reflect these specifications. For project information, call Nolan Nelson at 541-791-0130 0130 or [nolan.nelson@cityofalbany.net](mailto:nolan.nelson@cityofalbany.net).

This project contract contains a statement declaring the bidder agrees to comply with and is subject to the provisions of ORS 279C.800 through 279C.870 regarding payment of prevailing wages and the Davis-Bacon Act (40 U.S.C 3141 et seq.). The City's contract contains a clause which incorporates by reference all of the provisions of ORS Chapter 279C which are applicable to public contracts. Bidders are expected to be familiar with these provisions including, but not limited to, recent changes to ORS Chapter 279C.

**No bid will be received or considered unless the bidder is licensed by the Construction Contractors Board for construction projects or licensed with the State Landscape Contractors Board for landscaping projects.**

A 10% bid bond, certified check, or cashier's check must accompany each bid on all projects and must be forfeited if the bidder fails to enter into a Contract with the City of Albany within 10 days after the date of the Notice of Award. A scanned copy must be submitted with the bid.

DATED this 1st day of August 2022.

Diane M. Murzynski, CPP, CPPO, CPPB  
Purchasing Coordinator

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