



CITY OF ALBANY, OREGON
REQUEST FOR PROPOSALS (RFP)
Vehicle Towing Services for APD

Proposals Due by 2:00 p.m. (Pacific Time), Tuesday, October 18, 2022

Notice is hereby given that the City of Albany (City), Oregon, is requesting proposals from qualified firms for vehicle tows for the Albany Police Department. The contract will be for a three-year contract term, beginning December 1, 2022, through November 30, 2025, with the option to renew for two additional, one-year terms upon agreement by both parties.

The scope of services include:

- Towing of passenger cars, motorcycles, pickups, travel trailers, recreation vehicles, and all other vehicles
- Use of a dolly
- Storage of towed vehicles

The Request for Proposals can be downloaded from the City of Albany website at <https://www.cityofalbany.net/bids>. The City will post all addenda on the City website. Prospective proposers are solely responsible for checking the website to determine if addenda or clarifications have been issued. For questions or clarifications regarding this RFP contact Diane Murzynski, CPP, CPPO, Purchasing Coordinator, at contracts@cityofalbany.net.

Proposal responses must be submitted to procurement@cityofalbany.net, not later than 2:00 p.m. (Pacific Time), Tuesday, October 18, 2022. Submittals will be considered time-stamped and received by the City when received in the Procurement inbox. The email subject line should include the project name "Vehicle Towing Services for APD".

The City may reject any proposal not in compliance with all prescribed solicitation procedures and requirements and other applicable law and may reject any or all proposals in whole or in part when the cancellation or rejection is in the best interest of the City, and at no cost to the City.

DATED THIS 12TH DAY OF SEPTEMBER 2022.

A handwritten signature in cursive script that reads "Diane M. Murzynski".

Diane M. Murzynski, CPP, CPPO, CPPB
Purchasing Coordinator

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