



**CITY OF ALBANY, OREGON**  
**REQUEST FOR QUOTATIONS (RFQ)**  
**Police Laundry Services**

Quotations due by 2:00 p.m. (Pacific Time), Tuesday, September 27, 2022

Notice is hereby given that the City of Albany ("City") is requesting quotations from qualified contractors to provide laundry services, which may include but are not limited to pick-up, delivery, dry cleaning, alterations, pressing, laundering towels, and mending uniforms to the Albany Police Department for three years with an option to extend the contract for two additional one-year terms.

The City will provide all prospective bidders with all addenda and clarifications by email. Prospective bidders are solely responsible for acknowledging all addenda, if applicable, with their quotation response. For questions or clarifications regarding this RFQ contact Diane Murzynski, CPPO, Purchasing Coordinator, at [diane.murzynski@cityofalbany.net](mailto:diane.murzynski@cityofalbany.net).

Quotation responses must be submitted to the following email [procurement@cityofalbany.net](mailto:procurement@cityofalbany.net), not later than 2:00 p.m., (Pacific Time), Tuesday, September 27, 2022. The email subject line should include the project name "Albany Police Department Laundry Services". Submittals will be considered time-stamped and received by the City when received in the procurement email inbox.

The City may reject any quotation response not in compliance with all prescribed solicitation procedures and requirements and other applicable law and may reject any or all quotations in whole or in part when the cancellation or rejection is in the best interest of the City and at no cost to the City. All quotes are valid for 90 days.

DATED THIS 12TH DAY OF SEPTEMBER 2022.

A handwritten signature in cursive script that reads "Diane M. Murzynski".

Diane M. Murzynski, CPP, CPPO, CPPB  
Purchasing Coordinator