



CITY OF ALBANY, OREGON REQUEST FOR PROPOSALS (RFP)

Engineering Consultant Services Albany Municipal Airport

Proposals Due by 2:00 p.m. (Pacific Time), Tuesday, November 8, 2022

Notice is hereby given that the City of Albany (City), Oregon, is requesting proposals from qualified professional engineering consulting firms with specific expertise in aviation services for the design and management of environmental, architectural, engineering, and construction management development projects following the guidance of *FAA Airport Circular 150/5100-14E Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects*. The services required are for improvements to the Albany Municipal Airport with the selected Consultant are for a period of five years beginning January 1, 2023.

This procurement is being made in accordance with 2 CFR §§200.317-200.326, FAA AC 150-5100-14E, and ORS 279C.110. The agreement with the selected Consultant will be subject to the required contract provisions described in the AIP Grant documentation for Airport Improvement Programs and *Appendix II of Part 200 – Contract Provisions for Non-federal Entities Awarded Federal Contracts*. The Consultant and any subcontractors must adhere to these requirements and conditions resulting from this Contract.

The Request for Proposals can be downloaded from the City of Albany website at <https://www.cityofalbany.net/bids>. The City will post all addenda on the City website. Prospective proposers are solely responsible for checking the website to determine if addenda or clarifications have been issued. For questions or clarifications regarding this RFP contact Robb Romeo, Transportation Manager, at robb.romeo@cityofalbany.net, and Diane Murzynski, CPP, CPPO, Purchasing Coordinator, at diane.murzynski@cityofalbany.net. To be added to the Plan Holders list, contact the Public Works Engineering Department at pw.quotes@cityofalbany.net.

Proposal responses must be submitted to Diane Murzynski, in the Finance Department, at procurement@cityofalbany.net, not later than 2:00 p.m. (Pacific Time), Tuesday, November 8, 2022. Submittals will be considered time-stamped and received by the City when received in the procurement email inbox. The email subject line should include the project name "Engineering Consultant Services – Albany Municipal Airport".

The City may reject any proposal not in compliance with all prescribed solicitation procedures and requirements and other applicable law and may reject any or all proposals in whole or in part when the cancellation or rejection is in the best interest of the City, and at no cost to the City.

DATED THIS 17TH DAY OF OCTOBER 2022.

A handwritten signature in cursive script that reads "Diane M. Murzynski".

Diane M. Murzynski, CPP, CPPO, CPPB
Purchasing Coordinator

PUBLISH: Albany Democrat-Herald, on Monday, October 17, 2022
Daily Journal of Commerce, on Monday, October 17, 2022