



CITY OF ALBANY, OREGON  
FINANCE DEPARTMENT

Emergency Response Plan Update and Tabletop Exercise, Addendum 1

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**January 26, 2023**

The purpose of this addendum is to modify the RFP documents only to the extent indicated herein. All other areas not changed or otherwise modified by other addenda, shall remain in full force and effect. This addendum is hereby made an integral part of the original Project Documents.

The following questions were asked.

1. What is the total number of Plume Models that need to be reviewed?

**Answer:** No more than 20 facilities.

2. What was the original date of issuance of your RFP 11623 Emergency Response Plan and TTX?

**Answer:** See City website at [www.cityofalbany.net/bids](http://www.cityofalbany.net/bids).

3. Do you have a selection process established for minority owned companies (2 CFR-200.321)? Please describe.

**Answer:** See City website at [www.cityofalbany.net/bids](http://www.cityofalbany.net/bids), solicitation and the evaluation criteria posted.

4. Do you have a selection process established for veteran owned companies (2 CFR-200.321)? Please describe.

**Answer:** See City website at [www.cityofalbany.net/bids](http://www.cityofalbany.net/bids), solicitation and the evaluation criteria posted.

5. How many times in the last 5 years have you done this training?

**Answer:** Last revision was in 2014. See RFP.

6. How many of those courses were completed using a contractor?

**Answer:** All

7. If you used a contractor, were they: In State, Out of State, both?

**Answer:** We have used both.

8. If you've used a contractor, have you used the same one more than once in the last 3 years?

**Answer:** Yes.

9. Do you currently have the Funding for this project?

**Answer:** Yes, grant funded as described in the RFP.

10. Is this a department budgeted item or are you using Grant Funds to secure a contractor?

**Answer:** Yes, funding has been approved and budgeted using grant funds.

11. Does your agency have the ability to pay the contractor within 30 days absent receipt of the funds from the promised source?

**Answer:** Yes, payments are made within 30 days when invoices are received timely and accurately.

12. What is the decision date for awarding the contract?

**Answer:** See RFP Schedule, decision date may be revised if needed.

13. What is the decision-making process and criteria?

**Answer:** See RFP Evaluation Criteria.

14. How did you hear about The Blue Cell? How did you select companies to be included in the vendor solicitation?

**Answer:** The City posts all solicitations on our City website. Interested parties contact the City to be added for current and future opportunities.