



## CITY OF ALBANY, OREGON REQUEST FOR PROPOSALS (RFP)

### **Vehicle & Equipment Towing Services for City of Albany** **Proposals Due by 2:00 p.m. (Pacific Time), Wednesday, March 1, 2023**

Notice is hereby given that the City of Albany (City), Oregon, is requesting proposals from qualified contractors for vehicle and equipment towing services for City departments: Albany Police, Transit, Albany Fire, Parks & Recreation, and Public Works Operations. The types of towing services required will include passenger cars, motorcycles, pickup trucks, travel trailers, transit buses, abandoned vehicles and trailers, recreation vehicles, semi-trucks, fire apparatus, and heavy equipment, i.e., trackhoes and tractors.

The contract will be for a three-year term, beginning April 1, 2023, through March 31, 2026, with the option to renew for two additional, one-year terms upon agreement by both parties.

The Request for Proposals can be downloaded from the City of Albany website at <https://www.cityofalbany.net/bids>. The City will post all addenda on the City website. Prospective proposers are solely responsible for checking the website to determine if addenda or clarifications have been issued. For questions or clarifications regarding this RFP contact Diane Murzynski, NIGP-CPP, CPPO, Purchasing Coordinator, at [contracts@cityofalbany.net](mailto:contracts@cityofalbany.net).

Proposal responses must be submitted to [procurement@cityofalbany.net](mailto:procurement@cityofalbany.net), not later than 2:00 p.m. (Pacific Time), Wednesday, March 1, 2023. Submittals will be considered time-stamped and received by the City when received in the Procurement inbox. The email subject line should include the project name "Vehicle & Equipment Towing Services for City of Albany".

The City may reject any proposal not in compliance with all prescribed solicitation procedures and requirements and other applicable law and may reject any or all proposals in whole or in part when the cancellation or rejection is in the best interest of the City, and at no cost to the City.

DATED THIS 30TH DAY OF JANUARY 2023.

A handwritten signature in cursive script that reads "Diane M. Murzynski".

Diane M. Murzynski, NIGP-CPP, CPPO, CPPB  
Purchasing Coordinator

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