



NOTICE TO CONTRACTORS  
CITY OF ALBANY  
INVITATION TO BID

Category of Bid: Construction  
Engineer's Estimate: \$1,151,800  
Bids due at 2:00 p.m., Tuesday, June 6, 2023

The City of Albany hereby extends an invitation to submit bids for:

**PK-230514, Meadow Ridge Park:** This project includes the construction of a new 1.85 acre neighborhood park in Albany, Oregon. The project includes tree and plant protection, demolition and site clearing, earth moving and grading, subgrade drainage, a water service, new electrical service and lighting, standard and pervious concrete paving, play equipment installation, site furnishing installation, irrigation, hydroseeding, and tree and shrub planting.

**Mandatory Prebid Meeting** will be held onsite on May 24, 2023, 10:00 a.m. through 11:00 a.m. adjacent to Timber Ridge School, 373 Timber Ridge Street NE, Albany. In order to be considered as a prime contractor for this project a representative of the Contractor must be present and sign in at the meeting.

Bids must be submitted to Diane Murzynski in the Finance Department, at [procurement@cityofalbany.net](mailto:procurement@cityofalbany.net) **not later than 2:00 p.m., on Tuesday, June 6, 2023.** Bids will be considered time-stamped and received by the City when received in the procurement email inbox. The email subject line must include the project number and name as follows: PK230514; Meadow Ridge Park. The body of the email must plainly identify (1) the project name, (2) the bid opening time and date, (3) the bidder's name, and (4) the contractor's license number (per ORS 701). Immediately following the filing deadline, the bids will be opened and publicly read using a virtual hosted meeting, <https://global.gotomeeting.com/join/623409989>. Interested parties can also dial in using their phones (1-571-317-3122, access code 623-409-989). Bid totals will be posted on the City's website at <https://cityofalbany.net/bids>.

Contract bid documents may be downloaded from the City of Albany website at <https://cityofalbany.net/bids>. It is imperative those who download the contract bid documents check the website regularly for addenda, clarifications, and other pertinent notifications. All who are known by the City of Albany to have received a complete set of the contract bid documents will receive notification when additional items are posted. Please email [contracts@cityofalbany.net](mailto:contracts@cityofalbany.net) to be added to the Plan Holder's list.

Each bidder must have access to a current set of City of Albany *Standard Construction Specifications*, which can be found on the City's website at <https://www.cityofalbany.net/standard-construction-specifications>. All public improvements are required to conform to these specifications and bid prices must reflect these specifications. For project information, contact Rick Barnett at [rick.barnett@cityofalbany.net](mailto:rick.barnett@cityofalbany.net) and Diane Murzynski at [diane.murzynski@cityofalbany.net](mailto:diane.murzynski@cityofalbany.net).

All City contracts contain a statement declaring the bidder agrees to comply with the provisions of ORS 279C.800 through 279C.870 regarding payment of prevailing wages. The City's contract contains a clause which incorporates by reference all of the provisions of ORS Chapter 279C which are applicable to public contracts. Bidders are expected to be familiar with these provisions including, but not limited to, recent changes to ORS Chapter 279C.

**No bid will be received or considered unless the bidder is licensed by the Construction Contractors Board for construction projects or licensed with the State Landscape Contractors Board for landscaping projects.**

A 10% bid bond, certified check, or cashier's check must accompany each bid on all projects and must be forfeited if the bidder fails to enter into a Contract with the City of Albany within 10 days after the date of the Notice of Award. A scanned copy must be submitted with the bid.

DATED THIS 15TH DAY OF MAY 2023.

Diane M. Murzynski, NIGP-CPP, CPPO, CPPB  
Contracts & Procurement Officer

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