



NOTICE TO CONTRACTORS  
CITY OF ALBANY, OREGON  
**INVITATION TO BID**

Category of Bid: Construction  
Engineer's Estimate: \$430,000

Bids due at 2:00 p.m., (Pacific Time), November 12, 2024

The City of Albany hereby extends an invitation to submit bids for:

**WTP-24-01, AM-WTP Generator:** This project provides for installation of a 750 KW generator, transfer switch, and related equipment to provide backup power to the AM Water Treatment Plant. Installation of the generator and related equipment will enable the AM-WTP to continue to treat water during a power outage.

**A mandatory pre-bid meeting will be held on Tuesday, October 29, 2024, at 10:00 a.m. on site at the Albany-Millersburg Water Treatment Plant located at 33883 Berry Drive NE, Albany.**

Bids shall be submitted to Diane Murzynski in the Finance Department, at [procurement@albanyoregon.gov](mailto:procurement@albanyoregon.gov) and must be received **not later than 2:00 p.m., November 12, 2024**, or any extension of the time made by addendum. Bids will be considered time-stamped and received by the City when received in the procurement email inbox. The email subject line shall include the project number and name as follows: **WTP-24-01, AM-WTP Generator**. The body of the email should plainly identify (1) the project name, (2) the bid opening time and date, (3) the bidder's name, and (4) the contractor's license number (per ORS 701). Immediately following the filing deadline, the bids will be opened and publicly read using a virtual hosted meeting, <https://global.gotomeeting.com/join/623409989>. Interested parties may dial in using their phones (1-571-317-3122, access code 623-409-989). Bid totals will be posted on the City's website at <https://albanyoregon.gov/bids>.

American Rescue Plan Act (ARPA) funds are being utilized for this project. This procurement is being made in accordance with 2 CFR § 200.320 and ORS 279B.060. The Contractor must comply with Appendix II to Part 200 – Contract Provisions for Non-Federal Entity Contracts Under Federal Awards. Awardee must be registered with an active status on SAM.gov, have a Unique Entity Identifier (UEI), and must not have any exclusions listed on SAM.gov, or be ineligible from receipt of federal contracts or contract awards that are federally funded.

Contract bid documents may be downloaded from the City of Albany website at <https://albanyoregon.gov/bids>. It is imperative those who download the contract bid documents check the website regularly for addenda, clarifications, and other pertinent notifications. All who are known by the City of Albany to have received a complete set of the contract bid documents will receive notification when additional items are posted. Please email [pw.quotes@albanyoregon.gov](mailto:pw.quotes@albanyoregon.gov) to be added to the Plan Holder's list.

Each bidder must have access to a current set of City of Albany *Standard Construction Specifications*, which can be found on the City's website at <https://www.albanyoregon.gov/standard-construction-specifications>. All public improvements are required to conform to these specifications and bid prices must reflect these specifications. For project information, call Nolan Nelson at 541-791-0130.

All City contracts contain a statement declaring the bidder agrees to comply with the provisions of ORS 279C.800 through 279C.870 regarding payment of prevailing wages. The City's contract contains a clause which incorporates by reference all of the provisions of ORS Chapter 279C which are applicable to public contracts. Bidders are expected to be familiar with these provisions including, but not limited to, recent changes to ORS Chapter 279C.

**No bid will be received or considered unless the bidder is licensed by the Construction Contractors Board for construction projects or licensed with the State Landscape Contractors Board for landscaping projects.**

A 10% bid bond, certified check, or cashier's check must accompany each bid on all projects and must be forfeited if the bidder fails to enter into a Contract with the City of Albany within 10 days after the date of the Notice of Award. A scanned copy must be submitted with the bid.

DATED this 21st day of October 2024.

Diane M. Murzynski, NIGP-CPP, CPPO, CPPB  
Contracts & Procurement Officer

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