

EXHIBIT A - COST PROPOSAL (REVISED March 23, 2021)

In accordance with the RFP requirements, the Contractor referenced below hereby submits a Cost Proposal. (Add additional pages, if needed.)

Service Items	Service Period 7/1/2021 – 6/30/2022	Service Period 7/1/2022 – 6/30/2023
Routine Maintenance:		
Lube, Oil and Filter Fixed Charge: Up to 5 quarts " <i>conventional</i> " oil, including tire rotation and vehicle inspection, per Attachment C.	\$ _____	\$ _____
Vehicle Pickup & Delivery Charge: For City vehicles within Albany city limits.	\$ _____	\$ _____
Unavailable Vehicle Charge: Failure by City to notify Contractor when a vehicle scheduled for pickup is not available.	\$ _____	\$ _____
Additional Repairs/Shop Charges:		
Labor Rate - Service:	\$ _____ per hour	\$ _____ per hour
Labor Rate - Emergency Service:	\$ _____ per hour	\$ _____ per hour
Will flat rate manual be used?	YES <input type="checkbox"/> NO <input type="checkbox"/>	
Name of flat rate manual, if used:	_____	
Indicate parts pricing based on:	Cost <input type="checkbox"/> Retail <input type="checkbox"/>	
List parts discount, if any:	_____ %	

I, hereby certify, that the undersigned is authorized to represent the firm stated below, and empowered to submit this proposal and if selected, agrees to furnish all services in accordance with the RFP and addenda. In addition, all City of Albany project requirements, including insurance, have been reviewed and are incorporated in this Cost Proposal.

Vendor Name: _____ Phone: _____ Fax: _____

Address: _____ City: _____ State: _____ Zip: _____

Contractor's Name (please print) _____ Tax ID No.: _____

Signature: _____ Title: _____

Date: _____ Email: _____