



CITY OF ALBANY, OREGON
REQUEST FOR PROPOSALS (RFP)
Housing Needs Analysis and
Economic Opportunities Analysis and Strategy
Proposals Due by 2:00 p.m. (local time), May 13, 2019

Notice is hereby given that the City of Albany ("City") is requesting proposals from qualified firms that can demonstrate competency and experience to provide the following services:

- Housing Needs Analysis to YR 2040 and associated residential buildable lands inventory compliant with Statewide Planning Goal 10, OAR 660-008, ORS 197.295 to ORS 197.314, and OAR 660-0038;
- Economic Opportunities Analysis and Strategy to YR 2040 compliant with Statewide Planning Goal 9, OAR 660-009, and associated employment lands inventory compliant with OAR 660-0038;
- Tabular data, maps, graphics, or other illustrations that illustrate findings associated with the above deliverables;
- Consultation on public engagement strategies;
- Presentations of preliminary findings and final recommendations to policy makers, commissions, and stakeholders, as needed; and
- Prepare final analysis documents in a form ready for public hearings.

The Request for Proposals can be downloaded from the City of Albany website at <http://www.cityofalbany.net/departments/finance/city-purchasing/bids-rfps-rfqs>, or a printed copy can be obtained at the Community Development Department, 333 Broadalbin Street SW, Albany, OR 97321, or phone 541-917-7522, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m. There is a \$35 charge for printed RFP documents.

The City will post all addenda on the City website. Prospective Proposers are solely responsible for checking the website to determine if addenda or clarifications have been issued. For questions or clarifications regarding this RFP contact Diane Murzynski, CPPO, Purchasing Coordinator, at 541-917-7522. Inquiries concerning the scope of services should be directed to Anne Catlin, Planner III, anne.catlin@cityofalbany.net, 541-917-7560.

Sealed proposals must be received by the City of Albany at the Parks & Recreation Counter, not later than 2:00 p.m. (local time), May 13, 2019, addressed to the City of Albany, Finance Department, Attention: Diane Murzynski, CPPO, Purchasing Coordinator, 333 Broadalbin Street SW, Albany, OR 97321. The outside of the envelopes shall plainly identify: (1) the name of the RFP, (2) the RFP closing date and time, and (3) the name and address of the proposer. Electronic proposals will not be accepted. Proposals received after the designated time and date will not be opened.

The City may reject any proposal not in compliance with all prescribed solicitation procedures and requirements and other applicable law and may reject any or all proposals in whole or in part when the cancellation or rejection is in the best interest of the City, and at no cost to the City.

DATED THIS 27TH DAY OF MARCH 2019.

Diane M Murzynski

Diane M. Murzynski, CPPO, CPPB
Purchasing Coordinator

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Daily Journal of Commerce, on Wednesday, March 27, 2019