



CITY OF ALBANY  
Public Works Department

ADDENDUM #1

**Request for Qualifications (RFQ) for:  
MS-20-01, ADA Self-Evaluation and Transition Plan for Accessibility in the Public Right-of-Way**

In order to clarify the intent of the Specifications and Drawings, the following provisions are provided and shall be considered part of the contract documents.

In order to ensure that all bidders are aware of these provisions, each bidder shall sign this addendum below and attach it to the proposal.

**IMPORTANT: Failure to include a signed Addendum could result in the disqualification of your bid.**

The following provides clarification to questions submitted by potential Proposers.

**1. Project Start Date**

*The project may start after notice to proceed is issued, upon contract award and execution. The city anticipates notice to proceed will be issued in September 2020.*

**2. Will there be a pre-bid meeting/conference call?**

*None is scheduled at this time.*

**3. Does the city have tentative interview dates for vendors on the short list?**

*The draft RFP included as Attachment A stated on page 15, "At the City's option, interviews may be conducted with all or a select few of the Proposers after the Proposals are evaluated." The city anticipates interviews, if conducted, will be scheduled during the week of July 28, 2020.*

**4. Project timeline/completion date?**

*Please see 3.2 PROJECT SCHEDULE AND TIMELINE found in the draft RFP included as Attachment A.*

**5. Does the city have an existing GIS system?**

*Yes, using ArcGIS Version 10.6*

**6. Pricing will vary based on reporting structure and level of detail. Does the city want items that comply reported as well as those that do not comply? Will the city want everything held to a zero tolerance or recognize de minimis barriers?**

*Per ORS 279C.110(5) and OAR 137-048-0220(3)(c), cost proposals, rate schedules, and pricing policies or other pricing information cannot be submitted as part of the Request for Proposals. Please see 4.10 NEGOTIATIONS found in the draft RFP included as Attachment A.*

*The Self-Evaluation and Transition Plan for Accessibility in the public right-of-way will need to fully comply with the requirements of the Americans with Disabilities Act. Additionally, some type of inventory will be necessary to ensure facilities have been evaluated, regardless if they comply with ADA or not.*

7. **Does the city have a "Liaison" team (member from each major dept) set up to advise thru this process?**

*No.*

8. **Does the city have an existing Mayor's committee or advisory board made up of people with varying disabilities?**

*No.*

9. **Has the city had their Emergency Plan evaluated for compliance?**

*This work effort would be considered outside the scope of this project which is limited to the development and implementation of a Self-Evaluation and Transition Plan for Accessibility in the public right-of-way*

10. **Does the city have any ownership of public housing?**

*This work effort would be considered outside the scope of this project which is limited to the development and implementation of a Self-Evaluation and Transition Plan for Accessibility in the public right-of-way.*

11. **Does the city want their website(s) reviewed?**

*Yes, as it relates to this work effort, which is limited to the development and implementation of a Self-Evaluation and Transition Plan for Accessibility in the public right-of-way.*

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Proposer's Signature

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Date

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Company Name *(please type or print)*