



**CITY OF ALBANY, OREGON
REQUEST FOR PROPOSALS (RFP)**

**Public Art Installation Downtown Area
Proposals Due by 2:00 p.m., (local time) Wednesday, September 12, 2018**

Notice is hereby given that the City of Albany ("City") is requesting proposals for Public Art Installation in the Downtown Albany Area, RFP No. PK-04-18. It is the intent of the City, through its Albany Arts Commission, to request proposals from artists for a public art project with the following scope of services:

- Location for the art installation is the central business district in Albany, near an entrance to the Downtown.
- Art installation should be in harmony with the natural, cultural, and built environments of Albany.
- Materials and form of the proposed installation are open, but the final work of art must be durable and sustainable with proper maintenance.

An Optional Pre-Proposal Meeting will be held Wednesday, August 15, 2018, at City Hall, in the Santiam Room, from 1:00-2:00 p.m.

The Request for Proposals can be downloaded from the City of Albany website at <http://www.cityofalbany.net/departments/finance/city-purchasing/bids-rfps-rfqs>, or a printed copy can be obtained at Albany City Hall, Parks & Recreation Department, 333 Broadalbin Street SW, Albany, OR 97321, or phone 541-917-7778, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m. There is a \$35 charge for printed RFP documents.

The City will post all addenda on the City website. Prospective Bidders are solely responsible for checking the website to determine if addenda have been issued. For questions or clarifications regarding this RFP contact Diane Murzynski, CPPO, Purchasing Coordinator, at 541-917-7522, or Ed Hodney, Parks & Recreation Director, at 541-917-7769.

Proposals shall be submitted in sealed envelopes and must be received by the City of Albany, at the Parks & Recreation Counter, not later than 2:00 p.m. (local time), Wednesday, September 12, 2018, addressed to the attention of Diane M. Murzynski, CPPO, Purchasing Coordinator, at Albany City Hall, Finance Department, 333 Broadalbin Street SW, Albany, OR 97321. On the outside of the envelope, please reference "Public Art Installation Downtown Area (RFP No. PK-04-18)", the RFP closing date and time, and the name and address of the Proposer. Electronic proposals will not be accepted. Proposals received after the designated time and date are late and will not be opened.

The City may reject any proposal not in compliance with all prescribed solicitation procedures and requirements and other applicable law and may reject any or all proposals in whole or in part when the cancellation or rejection is in the best interest of the City, and at no cost to the City.

DATED THIS 16TH DAY OF JULY 2018.

A handwritten signature in cursive script that reads "Diane M. Murzynski".

Diane M. Murzynski, CPPO, CPPB
Purchasing Coordinator

Publish: Albany Democrat-Herald, Monday, July 16, 2018
Daily Journal of Commerce, Monday, July 16, 2018