



RESOLUTION NO. 7325

A RESOLUTION AWARDING A CONTRACT TO WILSON-HEIRGOOD & ASSOCIATES (WHA) INSURANCE AGENCY INC., EUGENE, OR; AND AUTHORIZING THE FINANCE DIRECTOR TO ENTER INTO A CONTRACT WITH WHA INSURANCE AGENCY INC. FOR INSURANCE AGENT OF RECORD SERVICES FOR A TERM OF FIVE YEARS

WHEREAS, the City's current contract for risk management and insurance brokerage consulting services is with HUB International NorthWest, LLC, and will expire June 30, 2024; and

WHEREAS, on March 27, 2024, the City advertised a competitive Request for Proposals (RFP) for Insurance Agent of Record services; and

WHEREAS, the solicitation closed on April 24, 2024, and the City received six responsive, responsible proposals; and

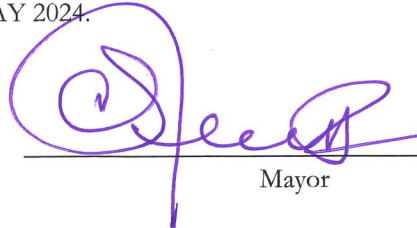
WHEREAS, the City's evaluation committee, comprised of representatives from finance, public works, and human resources, evaluated and scored the firms' management letter and financial strength; experience and qualifications; project understanding and approach; cost and references, and interviews; and

WHEREAS, the evaluation committee's scores reflect WHA Insurance Agency, Inc., as the apparent successful proposer, and recommend Council award a contract to WHA Insurance Agency, Inc., for five years, commencing May 28, 2024, with an option to extend the contract up to two additional, one-year terms.

NOW, THEREFORE, BE IT RESOLVED that the Albany City Council hereby accepts the proposal and awards a contract to WHA Insurance Agency, Inc. as the City's Insurance Agent of Record to provide risk management and insurance brokerage consulting services over a five-year term, beginning May 28, 2024, with the option to extend the contract up to two additional, one-year terms; and

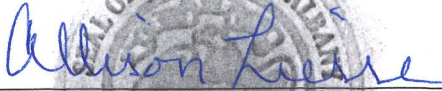
BE IT FURTHER RESOLVED that the finance director is hereby authorized to sign a contract with WHA Insurance Agency, Inc., for an initial term of \$200,000.

DATED AND EFFECTIVE THIS 22ND DAY OF MAY 2024.



Mayor

ATTEST:



City Clerk

