



RESOLUTION NO. 7369

A RESOLUTION AWARDING CONTRACTS TO PETROCARD, INC., KENT, WA, FOR CARDLOCK FUEL FACILITY SERVICES; AND CECO INC. DBA CARSON, PORTLAND, OR, FOR FUEL PRODUCTS AND DELIVERY SERVICES; AND AUTHORIZING THE FINANCE DIRECTOR TO ENTER INTO CONTRACTS WITH PETROCARD INC. FOR CARDLOCK FUEL FACILITY SERVICES, AND CECO INC. DBA CARSON FOR FUEL PRODUCTS AND DELIVERY SERVICES

WHEREAS, the current contract for cardlock fuel facility services is with PetroCard, Inc. and will expire February 28, 2025; and

WHEREAS, bulk fuel and related products have been previously purchased on an as-needed basis outside of an established citywide contract directly by departments; and

WHEREAS, on September 16, 2024, the City advertised a competitive Request for Proposals (RFP) for City Fuel Services and Products; and

WHEREAS, the objective was to enter into one or more contracts with qualified contractors to provide a cardlock fuel facility offering unleaded and diesel/biodiesel; delivery of propane, non-ethanol, Diesel Exhaust Fluid (DEF), and bulk fuel; vehicle/individual cards for fueling; incident response product delivery; and emergency on-call services and product delivery response for declared local and/or state emergencies; and

WHEREAS, the RFP closed on October 22, 2024, and the City received two responsive, responsible proposals, PetroCard, Inc., Kent, WA, and CECO Inc. DBA Carson, Portland, OR; and

WHEREAS, the City's evaluation committee was comprised of department representatives from fire, police, and members of public works, who scored the technical proposals based on experience and qualifications; cardlock facility safety; project understanding and service approach; emergency on-call delivery services and incident response; and price; and

WHEREAS, the final scores supported PetroCard, Inc. as the apparent successful proposer for the mandatory category of services, a cardlock fuel facility; and CECO Inc. DBA Carson, is the recommended proposer to provide fuel and related product delivery services, incident response, and on-call fuel and delivery service needs for emergencies; and

WHEREAS, combining the needs of all city departments will provide cost savings, economies of scale, and an established contract; and

WHEREAS, the evaluation committee recommends Council award two contracts for services, PetroCard, Inc., headquartered in Kent, WA, with an Oregon office in Clackamas, for cardlock fuel facility services; and CECO Inc. DBA Carson, Portland, OR, for the delivery of bulk fuel and related products and services, including delivery for incident response and emergencies for an initial term of five years.

NOW, THEREFORE, BE IT RESOLVED that the Albany City Council hereby accepts the proposals and awards a contract to PetroCard, Inc. for cardlock fuel facility services, and CECO Inc. DBA Carson for delivery of bulk fuel and related products and services over a five-year term, with the option to extend the contracts an additional two, one-year terms; and

BE IT FURTHER RESOLVED that the finance director is hereby authorized to sign a contract with PetroCard, Inc. for cardlock fuel facility services, and CECO Inc. DBA Carson for delivery of bulk fuel and related products and services.

DATED AND EFFECTIVE THIS 20TH DAY OF NOVEMBER 2024.



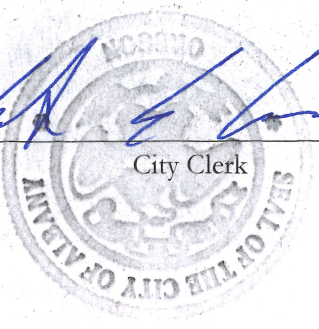
RESOLUTION NO. 7369

A large, stylized handwritten signature in blue ink, written over a horizontal line. The signature is highly cursive and loops around.

Mayor

ATTEST:

A handwritten signature in blue ink, written over a horizontal line. The signature is less stylized than the Mayor's, appearing as a series of connected loops.



City Clerk