

**CITY OF ALBANY
LANDMARKS ADVISORY COMMISSION
Council Chambers, 333 Broadalbin Street
Wednesday, February 7, 2018
6:00 p.m.**

MINUTES

ROLL CALL

Commissioners Present: David Abarr, Keith Kolkow, Cathy LeSuer, Kerry McQuillin (arrived 6:02), Bill Ryals, Larry Preston

Commissioners Absent: Jolene Thomson (excused)

Staff Present: Laura LaRoque, Planner II; Bob Richardson, Planning Manager; Edie O'Neil, Administrative Assistant I

Others Present: Rebecca Bond, Albany Visitors Association; Lise Grato, Albany Downtown Association

CALL TO ORDER

Chair Ryals called the meeting to order at 6:00 p.m.

BUSINESS FROM THE PUBLIC

None

ELECTION OF CHAIR AND VICE CHAIR

6:02 p.m.

Commissioner Kolkow moved for Ryals to remain Chair. Commissioner Preston seconded. A vote was taken, and the motion passed 6-0.

Commissioner Preston moved for Thomson to continue as Vice-Chair. Commissioner LeSuer seconded. A vote was taken, and the motion passed 6-0.

Bob Richardson, Planning Manager, introduced Laura LaRoque, Planner II to the Commission as the new staff liaison.

CERTIFIED LOCAL GOVERNMENT GRANT (CLG) UPDATE

6:05

Richardson explained how CLG funds would work with architectural assistance and rehabilitation grants. LaRoque explained that grant requirements have increased and talked about proposed activities to be covered by CLG funds.

HISTORIC PRESERVATION (HP) MONTH

HP Month Activities

6:19

LaRoque pointed out previous activities that took place during HP Month. (See handout.) The Commission discussed focal points for activities and decided on porches. They also talked about an underground tour and meeting places to begin the porch tour. Lise Grato stated the Hidden Scavenger Hunt Photo Tour that was held last year would be held this year as well. Rebecca Bond listed several activities from last year that the Albany Visitor's Association would be hosting. LeSuer offered to decorate the display case in City Hall. Bond informed the Commission about representatives going to the Albany Regional Museum in March to talk to people about grants. Jim Janson, 804 Broadalbin St SW, stated that this event is usually popular and advised to show up early. Preston and McQuillin agreed to arrange the contractor fair and porch tour. Ryals and Kolkow agreed to organize the underground tour. It was confirmed that the underground tour would take place the first week of HP Month, featuring the St. Francis Hotel and the Generator House on Calapooia. The porch tour and contractor fair will occur in the third week. LeSuer agreed to coordinate with the library for their display case as well as decorating the display case in City Hall. LaRoque suggested the window workshop that was done last year. LeSuer suggested a different workshop. Preston agreed to look into it.

HP Month Awards

7:06

Richardson announced that awards are tentatively scheduled for the May 9, 2018 City Council Meeting. Several suggestions were discussed, including Novak's Hungarian Restaurant. However, it was determined they are

noncompliant, having not yet put up a sunburst or cow head as required in Conditions of Approval. Kolkow suggested the Albany Art Studio and the Waverly Duck; Abarr suggested the Carousel.

APPROVAL OF MINUTES

7:18

Commissioner Kolkow moved to approve the December 6, 2017, and January 3, 2018, minutes as presented. Commissioner McQuillin seconded. A vote was taken, and the motion passed 6-0.

OTHER BUSINESS

7:19

Richardson asked the Commission to verify and update their contact information and relay any changes to staff.

NEXT MEETING DATE

March 7, 2018

ADJOURNMENT

There being no other business, the meeting was adjourned at 7:20 p.m.

Respectfully submitted,

Reviewed by,

Signature on file

Signature on file

Edie O'Neil
Administrative Assistant I

Laura LaRoque
Planner II