



PUBLIC LIBRARY BOARD

AGENDA



Tuesday, September 24, 2024
At 5:15 p.m.

This meeting includes in-person and virtual participation.
Conference Room, Albany Public Library,
2450 14th Avenue SE

Or join the meeting here: [Zoom](#)

1. Call to order
2. Roll call
3. Business from the public:
Persons wanting to provide comments may:
 - 1- *Email written comments to the elise.schuh@albanyoregon.gov, including your name, before **noon on the day of the meeting**.*
 - 2- *To comment virtually during the meeting, register by emailing elise.schuh@albanyoregon.gov before **noon on the day of the meeting**, with your name. The chair will call upon those who have registered to speak.*
 - 3- *Appear in person at the meeting and register to speak.*
4. Approval of August 27, 2024, minutes. [Pages 3-4]
5. Scheduled business
 - Albany Oregon Public Library Foundation – Richard H. Engeman
6. Business from the members
7. Staff updates
 - Supervising Librarian – April Spisak
 - Library Director – Eric Ikenouye

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8. Next meeting date: Tuesday, October 22, 2024

9. Adjournment

This meeting is accessible to the public via video connection. The location for in-person attendance is accessible to people with disabilities. If you have a disability that requires accommodation, please notify city staff at least 48 hours in advance of the meeting at: elise.schuh@albanyoregon.gov or 541-917-7590.

Testimony provided at the meeting is part of the public record. Meetings are recorded, capturing both in-person and virtual participation, and are posted on the City website.



Public Library Board

MINUTES

August 27, 2024

5:15 p.m.

Hybrid

Approved: **DRAFT**

Call to Order

Chair Steve Borst called the meeting to order at 5:15 p.m.

Roll Call

Members present: Steve Borst, Bob Brown, Linda Hart, Karen Messer, Amy Roberts (virtual)

Members absent: Jaci Eiquihua (unexcused)

Staff present: Eric Ikenouye, Library Director; Angela Barker, Librarian I; Marjorie Knox, Library Assistant; Elise Schuh, Administrative Services Coordinator

Approval of July 23, 2024, Minutes:

5:16 p.m.

MOTION: Board Member Linda Hart moved to approve the minutes as written. Board Member Karen Messer seconded it and it passed (5-0).

Staff update

5:17 p.m.

Librarian I Angela Barker and Library Assistant Marjorie Knox shared their library experiences and details of the various programs they manage.

The Albany Public Library hosts a Reader's Digest Cookbook Club that meets monthly. There is limited participation, and patrons can sign up on the website.

The Library also offers a Homebound Delivery Service. In response to several questions from Borst, Barker and Knox shared that 23 patrons are using the service and that to be qualified patrons must live in city limits, have an active library card, and be unable to come into the building physically. Items can be delivered to retirement homes and are sometimes left on the doorstep.

Other programs include Adult Anime Night, Interlibrary Loans, and Test Proctoring Services. On behalf of the Board, Borst thanked Marjorie and Angela for attending the meeting.

In response to questions from Borst and Hart, Ikenouye stated that the Library of Things is officially up and running and has several items ready for checkout. The items can be found in the library's online catalog, but there is also a link on the Library's homepage that takes you directly to them.

Ikenouye shared details on the final Summer Reading enrollment totals.

Adjournment

Hearing no further business, Borst adjourned the meeting at 5:38 p.m.

Respectfully submitted,

Reviewed by,

Elise Schuh
Administrative Services Coordinator

Eric Ikenouye
Library Director

**Documents discussed at the meeting that are not in the agenda packet are archived in the record. The documents are available by emailing cityclerk@cityofalbany.net*