



AIRPORT ADVISORY COMMISSION

MINUTES

April 17, 2025

3:30 p.m.

Santiam Room, City Hall/VIRTUAL

Approved: August 21, 2025

Call to Order

Chair Mel Huffman called the meeting to order at 3:30 p.m.

Roll Call

Members present: Chair Mel Huffman, Debbie Origer, Chuck Kratch, Rodney Moore, and JR Beroncal (Online)

Members absent: Theophilus Warren

Staff present: Transportation Manager Robb Romeo, City Attorney Sean Kidd, Risk Manager Luke Chicquaye, and Clerk III Anita Dodd

Others present: Janell Huffman, Tony Hann (Online)

Approval of February 20, 2025, Minutes

3:30 p.m.

Chuck Kratch made a motion to approve the minutes as presented. Rodney Moore seconded the motion, and the motion passed the commission 5-0.

Staff Updates

3:31 p.m.

Transportation Manager Robb Romeo gave updates on the Albany Municipal Airport, including grants, heaters, runway lights, and yardwork, inviting commissioners to volunteer.

City Attorney Sean Kidd attended the meeting to talk to the commissioners about current hangar airport leases and how to legally revise the leases and raise the rates as they expire or transfer to new lessees.

Risk Manager Luke Chicquaye attended the meeting to introduce himself and make himself available to the commissioners if they have any questions within the scope of his job position.

FBO Updates

4:26 p.m.

Tony Hann let the commission know they have been spring cleaning at the Albany Municipal Airport and have several things in need of repair, including the south vehicle gates, the fuel pumps, and the publicly accessible camera system.

Business from the Commission

4:33 p.m.

Moore has been thinking about ideas to save money and proposed they find volunteers to help with gardening duties at the airport instead of paying a gardening crew.

Debbie Origer's goal is to make the airport viable and self-sustaining, so she requested that the commissioners watch a video on YouTube Called "Presentation to Albany Oregon Airport Board" presented by Dr. Mike Jones: <https://www.youtube.com/watch?v=g4fRNwNUgwk>

Chair Mel Huffman expressed his interest in having a full board of commissioners with a vested interest in the airport and recruiting support from local business owners to guide in how to make the airport profitable and more valuable to the community.

Public Comment

4:50 p.m.

None.

Next Meeting Date

The next regularly scheduled meeting is on Thursday, June 26, 2025.

Adjournment

Hearing no further business, Chair Huffman adjourned the meeting at 4:51 p.m.

Respectfully submitted,

Reviewed by,

Signature on File

Signature on File

Anita Dodd
Clerk III

Robb Romeo
Transportation Manager

**Documents discussed at the meeting that are not in the agenda packet are archived in the record. The documents are available by emailing cityclerk@albanyoregon.gov*