



PUBLIC LIBRARY BOARD

# AGENDA



**Tuesday, February 25, 2025**  
**At 5:15 p.m.**

This meeting includes in-person and virtual participation.  
Conference Room, Albany Public Library,  
2450 14<sup>th</sup> Avenue SE

Or join the meeting here: [Zoom](#)

1. Call to order

2. Roll call

3. Business from the public:

*Persons wanting to provide comments may:*

- 1- *Email written comments to [eric.ikenouye@albanyoregon.gov](mailto:eric.ikenouye@albanyoregon.gov), including your name, before **noon on the day of the meeting.***
- 2- *To comment virtually during the meeting, register by emailing [eric.ikenouye@albanyoregon.gov](mailto:eric.ikenouye@albanyoregon.gov) before **noon on the day of the meeting**, with your name. The chair will call upon those who have registered to speak.*
- 3- *Appear in person at the meeting and register to speak.*

4. Approval of January 28, 2025, minutes. [Pages 3-4]

5. Election of the Vice Chair

6. Scheduled business

7. Business from the members

8. Staff updates

- LaRee Dominguez Library Resources Coordinator
- Eric Ikenouye, Library Director

9. Next meeting date: Tuesday, March 25, 2025

[albanyoregon.gov](http://albanyoregon.gov)



## 10. Adjournment

*This meeting is accessible to the public via video connection. The location for in-person attendance is accessible to people with disabilities. If you have a disability that requires accommodation, please notify city staff at least 48 hours in advance of the meeting at: [eric.ikenouye@albanyoregon.gov](mailto:eric.ikenouye@albanyoregon.gov) or 541-917-7589*

*Testimony provided at the meeting is part of the public record. Meetings are recorded, capturing both in-person and virtual participation, and are posted on the City website.*



## Public Library Board

### **MINUTES**

January 28, 2025

5:15 p.m.

Hybrid

Approved: **DRAFT**

#### Call to Order

Chair Steve Borst called the meeting to order at 5:15 p.m.

#### Roll Call

Members present: Steve Borst, Jaci Eiquihua, Linda Hart, Amy Roberts, Jane Sandberg

Members absent: Bob Brown (excused), Scott Kniefel (unexcused)

Staff present: Eric Ikenouye, Library Director; Millie Wilson, Librarian I, Spanish Services; Elise Schuh, Administrative Services Coordinator

Borst welcomed new Library Board member Jane Sandberg, who introduced herself.

#### Approval of December 10, 2024, Minutes

**5:18 p.m.**

MOTION: Board Member Linda Hart moved to approve the minutes as written. Board Member Jaci Eiquihua seconded it, and it passed (5-0).

#### Election of the Chair

**5:21 p.m.**

MOTION: Eiquihua moved to nominate Board Member Amy Roberts for the position of Chair, for the Public Library Board, for the 2025 calendar year. Hart seconded it, and it passed (5-0).

#### Staff Updates

**5:23 p.m.**

Spanish Services Librarian I Millie Wilson recently attended the Guadalajara International Book Fair to support the development of the Library's Spanish collection.

In response to several questions from the Board, Wilson explained that the new materials will be housed at the Main Library, where the primary Spanish collection is located. Additionally, there are some bilingual materials available at the Carnegie Library. The main objective of her trip was to acquire materials that are only available domestically in Mexico, particularly specific nonfiction resources, to fill gaps in the collection. Currently, the Spanish collection comprises about 1.5% of the total collection.

On behalf of the Board, Borst thanked Wilson for her presentation.

Library Director Ikenouye announced several upcoming events at the library and provided an update on the Library of Things. Budget updates will be shared at the next meetings.

Next Meeting Date

The next regularly scheduled meeting is on February 25, 2025.

Adjournment

Hearing no further business, Borst adjourned the meeting at 6:01 p.m.

Respectfully submitted,

Reviewed by,

Elise Schuh  
Administrative Services Coordinator

Eric Ikenouye  
Library Director

*\*Documents discussed at the meeting that are not in the agenda packet are archived in the record. The documents are available by emailing [cityclerk@albanyoregon.gov](mailto:cityclerk@albanyoregon.gov).*