



## MINUTES

March 25, 2025

5:15 p.m.

Hybrid

Approved: April 22, 2025

### Call to Order

Chair Amy Roberts called the meeting to order at 5:15 p.m.

### Roll Call

Members present: Steve Borst (virtual), Bob Brown, Jaci Eiquihua (virtual), Linda Hart, Scott Kniefel, Amy Roberts, Jane Sandberg

Staff present: Eric Ikenouye, Library Director; Elise Schuh, Administrative Services Coordinator

### Approval of February 25, 2025 Minutes:

**5:17 p.m.**

MOTION: Board Member Steve Borst moved to approve the minutes as written. Board Member Scott Kniefel seconded it and it passed (7-0).

### Staff update

**5:23 p.m.**

Library Director Eric Ikenouye shared that Senior Library Assistant Felipe Marquez was unable to attend.

Ikenouye provided a brief update on the upcoming budget process, including an overview of the estimated biennial projections for the Library.

In response to several questions from the Board, Ikenouye noted that Ready to Read funding from the State of Oregon is not expected to decrease in the next biennium. He also explained that while staffing costs have steadily increased—raising the cost of Central Services fees—the Library's FTE has remained relatively stable.

In response to a question from Jane regarding space and capacity planning, Ikenouye stated that a Facility Master Plan remains on the Library's long-term wish list for future funding and discussion at upcoming budget meetings. If City funding is not approved, the Library will explore alternative funding sources.

Ikenouye invited the Library Board to attend Staff In-Service Day on Friday, April 4.

He also shared details about the upcoming Tiny Art Show and reception.

Roberts added that the Foundation is sponsoring two teen interns this summer and contributing \$5,000 to support the project.

### Adjournment

Hearing no further business, Roberts adjourned the meeting at 5:49 p.m.

Respectfully submitted,



Elise Schuh  
Administrative Services Coordinator

Reviewed by,



Eric Ikenouye  
Library Director

*\*Documents discussed at the meeting that are not in the agenda packet are archived in the record. The documents are available by emailing [cityclerk@cityofalbany.net](mailto:cityclerk@cityofalbany.net)*