



## MINUTES

June 24, 2025

5:15 p.m.

Hybrid

Approved: July 22, 2025

### Call to Order

Chair Amy Roberts called the meeting to order at 5:15 p.m.

### Roll Call

Members present: Steve Borst, Bob Brown, Jaci Eiquihua, Linda Hart, Scott Kniefel, Amy Roberts, Jane Sandberg

Staff present: Eric Ikenouye, Library Director; Christine Troetschel, Librarian I; Elise Schuh, Administrative Services Coordinator

### Approval of May 27, 2025 Minutes:

**5:15 p.m.**

MOTION: Board Member Steve Borst moved to approve the minutes as written. Board Member Scott Kniefel seconded it and it passed (7-0).

### Business from the commission

**5:16 p.m.**

Board member Jane Sandberg expressed her appreciation for both the Summer Reading Program and the new book display on the second floor.

Roberts shared updates from the Library Foundation's May meeting, noting that the Foundation has donated \$55,000 for library materials and \$10,000 to support the Summer Reading Program this year.

In response to budget questions from Borst and Brown, Library Director Eric Ikenouye reported that the city budget was adopted at the June 18, 2025, council meeting. While the library will not be able to increase staff, funding was approved for a Facility Master Plan as well as for library materials. Ikenouye also provided an explanation of the City Services fee.

### Staff update

**5:25 p.m.**

Librarian I Christine Troetschel introduced herself and provided an update on the library's teen services. Over 300 teens have registered for the Summer Reading Program this year. In addition, the library is building new community partnerships, including a collaboration with the Arts Center of Corvallis, and has been actively conducting outreach at local middle and high schools. Christine also gave a brief overview of upcoming teen-specific programs and provided updates on the teen collection.

Ikenouye shared several additional updates about the library. A new 24-hour library assistant has joined the library, and interviews for the Librarian I position have been completed. The main library is currently addressing a few facility issues: the HVAC system in the Young Adult area is down and awaiting necessary parts, and there was a plumbing issue in the restrooms of the Children's area. Additionally, the library's recent Big City Trucks and Splashy Science programs were both well received by attendees.

Adjournment

Hearing no further business, Roberts adjourned the meeting at 5:49 p.m.

Respectfully submitted,



Elise Schuh  
Administrative Services Coordinator

Reviewed by,



Eric Ikenouye  
Library Director

*\*Documents discussed at the meeting that are not in the agenda packet are archived in the record. The documents are available by emailing [cityclerk@cityofalbany.net](mailto:cityclerk@cityofalbany.net)*