



PARKS, RECREATION & TREE ADVISORY COMMISSION



AGENDA

Wednesday, November 5, 2025

6:00 p.m.

This meeting will be conducted virtually. At 6:00 p.m., Join the meeting here:

<https://us06web.zoom.us/j/83068386417?pwd=clFnb3h3TWhlWlFjNHhWRTY0K3NhZz09>

Meeting ID: 830 6838 6417 Passcode: 763440

Please help us get Albany's work done.
Be respectful and refer to the rules of conduct posted on the website

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC COMMENTS
 - 1) None

Persons wanting to provide comments may:

- 1- Email written comments to Debbie.little@albanyoregon.gov including your name, before noon on the day before the meeting.
- 2- To comment virtually during the meeting, register by emailing Debbie.little@albanyoregon.gov before noon on the day before the meeting, with your name. The chair will call upon those who have registered to speak.
- 3- Prearranged – appear in person at the meeting and register to speak.

4. APPROVAL OF MINUTES
 - a. August 6, 2025
5. SCHEDULED BUSINESS
 - a. Discussion Items
 - 1) Tree Permits, AMC 7.98.040(1) - Rick
 - 2) Property Responsibility - Rick
 - b. Reports and Updates
 - 1) Capital Projects Update – Kim
 - 2) Program Updates – Staff
6. BUSINESS FROM THE COMMISSION
7. NEXT MEETING DATE: Wednesday, February 4, 2026 - Virtual
8. ADJOURNMENT

This meeting is accessible to the public via video connection. In-person attendance is available. For arrangements, please contact city staff at least 48 hours in advance of the meeting at: Debbie.little@albanyoregon.gov or call 541-917-7778. If you have a disability that requires accommodation, please notify city staff at least 48 hours in advance of the meeting.

Testimony provided at the meeting is part of the public record. Meetings are recorded, capturing both in-person and virtual participation, and are posted on the City website.

Albanyoregon.gov





MINUTES

Wednesday, August 6, 2025

6 p.m.

REMOTE

Approved: Draft

CALL TO ORDER: Meeting called to order at 6:01 p.m.

Members present: Aaron Falotico, Sharon Konopa, Anna Roller, Joyce Thompson
Graham, Nick Anderson, Jill Van Buren, Bill Stonerod

Members absent: None

Staff present: Kim Lyddane, Director; Rick Barnett, Parks & Facilities Maintenance
Manager; Debbie Little, Administrative Services Coordinator; Jay
Scharpe, City Forester; Anne Catlin, Comprehensive Planning
Manager; Liz Olmstead, Planner II; Kyla Harris, Parks & Recreation
Intern

Guest present: None

Business from the Public
1) None

APPROVAL OF MINUTES 6:02 p.m.
June 4, 2025

MOTION: Thompson Graham moved to adopt the minutes. Roller seconded the motion, which passed 7-0.

DISCUSSION ITEMS 6:04 p.m.

- a. Albany Development Code Tree Protection regulations update.
- Olmstead and Catlin presented an update on possible changes to the Albany development code to improve tree protection. Brief discussion followed
- Possible next steps include conducting online public surveys and holding a joint meeting with the Planning Commission.

ACTION ITEMS

- a. None

REPORTS AND UPDATES 7:05 p.m.

- a. Capital Projects
- Lyddane reviewed the project report included in the agenda packet.
- Deerfield Park renovation project has started with completion targeted for mid-October.

STAFF REPORTS

7:08 p.m.

Lyddane provided an update on recreation programs.

- Path vacation Hill St. to Oak St update.
- Looking at staffing, succession planning and budget for possible retirements.
- Reviewing parks masterplan and problematic public spaces.
- Summer camps wrap up after August 15, 2025.
- COOL Pool closes at the end of the month.
- Two more River Rhythms concerts.
- Northwest Art & Air Festival, August 22-23, 2025.
- Looking at fall for recruitment of Parks & Open Spaces Manager, and Recreation Manager positions.
- Reviewing possible locations for galaxy walk and Locks of Love memorial structure and working with the Albany Parks & Recreation foundation for fundraising.

Barnett provided an update on Park Maintenance.

- Working on park and tree inventory update.
- Staff are assisting with preparations for Northwest Art & Air Festival.
- Lehigh Park is open, but a few fit and finish items still need to be completed
- Summer recreation staff are operating well.
- Aquatic harvester is completing work at Waverly Lake.

Van Buren noted Adopt a Park has three generations of the Burke family participating and they received a special grant from their home school program to clean up the volleyball court at Hackleman Park. They plan to continue work on Periwinkle path.

Stoneroad shared that some tree branch clean up in some parks is needed. Barnett noted that pruning and replanting will take place in the winter.

Lyddane noted nuisance issues continue to be a high demand on staff with currently over 7 tagged transient camps since April 2025.

Graffiti chasers are working with code compliance for a private property waiver to allow them to remove graffiti on private property.

BUSINESS FROM THE COMMISSION

7:42 p.m.

Falotico noted the SWARM robotics team will be participating in Northwest Art & Air Festival again this year.

NEXT MEETING DATE: Next meeting will be Wednesday, October 1, 2025. This meeting will be virtual.

ADJOURNMENT

The meeting was adjourned at 7:44 p.m.

Submitted by,

Reviewed by,

Debbie Little
Administrative Services Coordinator

Kim Lyddane
Parks & Recreation Director

Capital Projects Report

PROJECT	STATUS	PROJECTED COMPLETION DATE	NOTES
Deerfield Park Playground Replacement	Construction continues. Disc golf pads are poured, sidewalk (most) poured, basketball court poured, soft path installed, and playground installation is underway. Anticipated completion remains October 15. Depending on the weather, we may have a opening this fall or may push to the spring when turf is better established and flowers are present.	10/15/2025	