



AIRPORT ADVISORY COMMISSION AGENDA

Thursday, October 15, 2026, 3:30 p.m.

This meeting includes in-person and virtual participation.

Santiam Room, City Hall

333 Broadalbin Street SW

Or join the meeting here:

<https://council.albanyoregon.gov/groups/air/zoom>

Phone In: 1-253-215-8782 (long distance charges may apply)

Meeting ID: 815-8039-5498 Passcode: 611085

Please help us get Albany's work done.

Be respectful and refer to the rules of conduct posted by the main door to the Chambers and on the website.

1. Call to order
2. Roll call
3. Approval of September 17, 2026, minutes
4. Staff Updates
5. FBO updates
6. Business from the Commission
7. Public Comment:

Persons wanting to provide comments may:

- 1- *Email written comments to Robb Romeo, including your name, before **noon the day of the meeting.***
- 2- *To comment virtually during the meeting, register by emailing robb.romeo@albanyoregon.gov before **noon on the day of the meeting**, with your name. The chair will call upon those who have registered to speak.*
- 3- *Appear in person at the meeting and register to speak.*

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8. Next meeting date: Thursday, November 19, 2026

9. Adjournment

This meeting is accessible to the public via video connection. The location for in-person attendance is accessible to people with disabilities. If you have a disability that requires accommodation, please notify city staff at least 48 hours in advance of the meeting at: robb.romeo@albanyoregon.gov 541-917-7605

Testimony provided at the meeting is part of the public record. Meetings are recorded, capturing both in-person and virtual participation, and are posted on the City website.



AIRPORT ADVISORY COMMISSION

MINUTES

September 17, 2026

3:30 p.m.

Santiam Room, City Hall/VIRTUAL

Approved: DRAFT

Call to Order

Chair Mel Huffman called the meeting to order at 3:28 p.m.

Roll Call

Members present: Chair Mel Huffman (remote), Chuck Kratch, Matthew Arck, Rodney Moore, and Ralph Menweg

Members absent: Debbie Origer (excused)

Staff present: Transportation Manager Robb Romeo, Engineering Administrative Assistant Anita Dodd

Others present: Tony Hann, Richard Bobbitt, and Daniel Miltenberger

Approval of August 20, 2026, Minutes

3:30 p.m.

Matthew Arck moved to approve the August 20, 2026, minutes as presented, Ralph Menweg seconded the motion, and the motion passed 5-0.

Staff Updates

3:30 p.m.

Transportation Manager Robb Romeo reported that the runway seal and striping project is complete, and the airport is approved for its upcoming flight check, likely in mid-October. The fuel station was red-tagged after failing a tolerance test, and Mascot will recalibrate it tomorrow. Final mowing is done, and overall conditions look good.

FBO Updates

3:33 p.m.

Tony Hann reported that additional cameras will be installed on the south side of the building after reviewing electrical access points. The Young Eagles event during the Northwest Art & Air Festival included five pilots and provided flights for 29 kids; the group hopes to make it an annual event. The flight school continues to grow and recently received CVIS (Citizen Validation Information System) approval to accept foreign students, with an anticipated program start early next year and an expected 20–25 students. This may require expanding aircraft and instructor capacity. Hann also noted potential economic benefits for Albany from incoming students and plans to refine those estimates for future use. No major security changes are expected, as existing TSA (Transportation Security Administration) processes will continue.

Business from the Commission

3:45 p.m.

Menweg reported progress on outlining the steps needed for the commission's proposal involving the 1929 Hangar, noting that City Council support is the first requirement to help streamline permits and reduce delays. He shared detailed guidance on approaching production companies,

including HGTV and RTR Media, and emphasized that the City's commitment is needed before moving forward. The commission agreed to wait for Public Works Director Paul Trombino III's input.

Matthew Arck reported limited progress due to illness but noted that the tenant of the former café building on the south taxiway is closing, making the space available. He will also explore Lane County's A&P (Airframe and Powerplant) program as a backup partnership option.

Rodney Moore praised Menweg's proposal and encouraged further review.

Chair Mel Huffman reminded members about the upcoming Citizen Advisory Group Volunteer Appreciation Dinner, noting he may need Debbie Origer to present on his behalf. He encouraged commissioners to sit with members of other commissions to promote the airport's work.

Public Comment

3:57 p.m.

None

The next regularly scheduled meeting is on October 15, 2026.

Hearing no further business, Chair Mel Huffman adjourned the meeting at 3:59 p.m.

Respectfully submitted,

Reviewed by,

Anita Dodd
Clerk III

Robb Romeo
Transportation Manager

**Documents discussed at the meeting that are not in the agenda packet are archived in the record. The documents are available by emailing cityrecorder@albanyoregon.gov.*

ALBANY MUNICIPAL AIRPORT PROJECT LIST

DATE 10/15/26

I T E M	PROJECT	STATUS	PROJECTED COMPLETION	COMPLETED
	Interceptor Sewer	Phase I completed		
	FBO	Wrapping up BIL Project (Close out submitted)		
	PAPI Project	Wrapping up PAPI project - refund notice sent out		
	Mowing	Done for the year		
	Misc. Notes			
	CIP Projects			
	Calendar Year 2027	Airport Master Plan Update		
	Calendar Year 2028	Carryover		
	Calendar Year 2029	Carryover		
	Calendar Year 2030	Carryover		
	Calendar Year 2031	AIP Reseal Taxiway A		
	Calendar Year 2031	AIP Reseal NE Apron and SW Taxilanes		
	Calendar Year 2032	Carryover		