



## LANDMARKS COMMISSION

### Work Session

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### **MINUTES**

July 15, 2026

6:00 p.m.

Hybrid – Council Chambers

Approved: August 5, 2026

#### **Call to Order**

Chair Robinson called the meeting to order at 6:00 p.m.

#### **Pledge of Allegiance**

#### **Roll Call**

Members present: Camron Settlemier, Chad Robinson, Richard Engeman, Vance McDermott, Cathy Winterrowd, Rayne Legras, Mason Cox

#### **Public Comment**

No public comment

#### **Scheduled Business**

##### **Article 7 Discussion**

##### **Reading of Procedures**

Planning Manager, David Martineau, described the process for the meeting.

##### **Public Testimony**

Liz Rapp spoke on the language terminology between city and state regarding the use and definition of locally historic resources. She also brought up how outdated the Albany historic inventory list was last updated in 2008. Lastly, she urged the group to have discussion and implement wording on the installation of solar panels safeguards in the historic districts. Bernadette Niederer reiterated her agreement with what Liz Rapp spoke on.

##### **Commission Discussion**

Robinson noted how long it has been since the historic inventory has been updated and brought up the challenges to update the list. Martineau explained the limited staffing the office is experiencing. The Commissioners and Staff discussed how they would be moving through the articles.

Winterrowd spoke on her process and the concepts she noted as important to discuss. Settlemier agreed and encouraged some additional items that could be added. There was discussion on expanding the historic districts.

Martineau asked for feedback on the title of the staff member currently listed as "Historic Preservation Officer". Legras and Staff discussed and decided to use the title of "Historic Preservation Official" in the code.

Settlemier and McDermott spoke on the need for a Historic Context Statement and the potential need to have an expert in historic districts to form it. Robinson asked the team to come up with some talking points on what a context statement could include. The group agreed that the current definition for historic integrity is sufficient.

The word "Object" was discussed and the definition as being too narrow to describe. The group was asked to table this for a future meeting.

**Article 7 discussion was concluded at 6:47 p.m.**

#### **Business from the Commission**

None

#### **Staff updates**

Alyssa Schrems shared that the original plans for the St. Francis project did not show changes to the alleyway façade, but during final plan review the contractor has made adjustments which include bricking in a second floor void in the alleyway. Schrems shared slides\* and asked if the commission would like to review the plans and make recommendations to the direction of this focus point of the project. The commission agreed that they would like this to come before the group.

**Next Meeting Dates**

The next meeting is scheduled for August 5, 2026, at 6:00 p.m.

**Adjournment**

Chair Robinson adjourned the meeting at 6:55 p.m.

Respectfully submitted,

*Signature on file*

Talley Richardson  
Administrative Assistant

Reviewed by,

*Signature on file*

Alyssa Schrems  
Planner II

*\*Documents discussed at the meeting that are not in the agenda packet are archived in the record. The documents are available by emailing [cdaa@albanyoregon.gov](mailto:cdaa@albanyoregon.gov).*