



PUBLIC LIBRARY BOARD

AGENDA



Tuesday, June 23rd, 2026
At 5:15 p.m.

This meeting includes in-person and virtual participation.
Conference Room, Albany Public Library,
2450 14th Avenue SE

Or join the meeting here: [Zoom](#)

1. Call to order
2. Roll call
3. Public Comment:
Persons wanting to provide comments may:
 - 1- *Email written comments to the elise.schuh@albanyoregon.gov, including your name, before **noon on the day of the meeting**.*
 - 2- *To comment virtually during the meeting, register by emailing elise.schuh@albanyoregon.gov before **noon on the day of the meeting**, with your name. The chair will call upon those who have registered to speak.*
 - 3- *Appear in person at the meeting and register to speak.*
4. Approval of May 26, 2026, minutes. [Pages 3-5]
5. Scheduled business
 - Library Strategies, Draft Strategic Plan [Pages 6-9]
6. Business from the members
7. Staff updates
 - Eric Ikenouye, Library Director
8. Next meeting date: Tuesday, July 28th, 2026
9. Adjournment

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This meeting is accessible to the public via video connection. The location for in-person attendance is accessible to people with disabilities. If you have a disability that requires accommodation, please notify city staff at least 48 hours in advance of the meeting at: elise.schuh@albanyoregon.gov or 541-917-7590.

Testimony provided at the meeting is part of the public record. Meetings are recorded, capturing both in-person and virtual participation, and are posted on the City website.



MINUTES

May 26, 2026

5:15 p.m.

Hybrid

Approved: **DRAFT**

Call to Order

Chair Amy Roberts called the meeting to order at 5:15 p.m.

Roll Call

Members present: Steve Borst, Douglas Hambley (virtual), Linda Hart, Amy Roberts, Jane Sandberg

Members absent: Jaci Eiquihua (excused), Scott Kniefel

Staff present: Eric Ikenouye, Library Director; April Spisak, Supervising Librarian; Elise Schuh, Administrative Services Coordinator

Approval of April 28, 2026 Minutes:

5:16 p.m.

MOTION: Board Member Steve Borst moved to approve the minutes as written. Board Member Jane Sandberg seconded it and it passed 5-0.

Staff update

5:17 p.m.

Library Director Eric Ikenouye briefly introduced Library Assistant Mona Farmer, who is retiring after 32 ½ years at the library. Mona spoke about her experiences and her involvement with the Linn Library League. The Board thanked her for her service and attendance.

Supervising Librarian April Spisak shared an update on the upcoming Summer Reading Program. The program, which officially starts on June 2, is themed “Explore the Unknown” with a focus on Cryptids. The mascot, created by an Instagram artist who generously allowed the library to use it for the summer, was named Marimo by popular vote.

The library will again be partnering with satellite locations to expand access for children not easily able to visit during the week.

Ikenouye shared that Library Strategies will be presenting a draft Strategic Plan at the next Board meeting. They have completed stakeholder interviews and focus groups and are now reviewing internal policies and procedures.

He also shared that the official unveiling of the rainbow display in the lobby is scheduled for June 30th. The artist, Peter Erskine, will be showing a short film about the project.

Scheduled Business

5:35 p.m.

Ikenouye presented an updated Internet Access policy to the board for approval. The language and formatting were simplified for greater clarity.

Sandberg pointed out a minor punctuation mistake to be corrected.

In response to a question from Borst, Ikenouye stated that all policies are reviewed by the city attorney. In response to an inquiry from Sandberg, Ikenouye clarified the relevance of the second paragraph in relation to the policy. The board discussed alternative phrasing to better show how it directly relates to the policy.

Sandberg suggested updating it to read: "As with other electronic resources and with traditional media, library policies regarding privacy, intellectual freedom, and confidentiality apply to internet access."

MOTION: Board Member Jane Sandberg moved to adopt the change. Board Member Linda Hart seconded it, and it passed 5-0.

MOTION: Board Member Linda Hart moved to approve the updated Internet Access policy. Board Member Jane Sandberg seconded it, and it passed 5-0.

Ikenouye presented an updated Material Loans policy to the board for approval. Formatting and loan periods had been updated.

MOTION: Board Member Jane Sandberg moved to approve the updated Material Loans policy. Board Member Linda Hart seconded it, and it passed 5-0.

Business from the commission

5:51 p.m.

Roberts shared updates from the recent Library Foundation meeting, including upcoming programs, and noted that the Foundation has granted the library funding for materials, Carnegie collection development, and for the continued development and maintenance of The Oregon Collection.

Next Meeting Date

The next regularly scheduled meeting is on Tuesday, June 23, 2026.

Adjournment

Hearing no further business, Roberts adjourned the meeting at 5:56 p.m.

Respectfully submitted,

Reviewed by,

Elise Schuh
Administrative Services Coordinator

Eric Ikenouye
Library Director

**Documents discussed at the meeting that are not in the agenda packet are archived in the record. The documents are available by emailing cityclerk@cityofalbany.net*

LIBRARY STRATEGIES





Albany Public Library
Draft Strategic Plan (Library Board)
June 2026



ALBANY PUBLIC LIBRARY DRAFT STRATEGIC PLAN (LIBRARY BOARD)

Goals: Major themes and broader aspirations for ways the library can grow and continuously improve over the next five years. Goals demonstrate why the library is undertaking upcoming efforts, and each goal contains several strategies.

Strategies: Time-bound initiatives used to help the library achieve its goals. Strategies demonstrate how the work efforts will be completed, and each strategy contains several tactics.

Tactics: Activities used to achieve strategies. There are no tactics present in the draft plan as they will be brainstormed and prioritized in future staff meetings using your ideas, the suggestions of community members, and consultants.



GOAL 1: IMPROVE ACCESS AND FUNCTIONALITY OF LIBRARY SPACES.

STRATEGIES

- A. Expand library open hours to better meet community demand.
- B. Explore options to improve Carnegie Library's accessibility and invest in the building's preservation and maintenance.
- C. Improve how users find resources, services, and navigate through library spaces.
- D. Refresh furnishings to support interactive and functional spaces.



GOAL 2: ENGAGE THE COMMUNITY TO ENSURE CORE LIBRARY SERVICES REMAIN RELEVANT, VALUED, AND FINANCIALLY SUSTAINABLE.

STRATEGIES

- A. Cultivate community pride, donor relationships, and sustainable funding of the Library.
- B. Expand opportunities for patrons to actively engage with and shape the library collection.
- C. Establish a culture of continuous feedback by creating regular opportunities for patrons to share their experiences, needs, and ideas.
- D. Strengthen the partnerships with the Friends of the Library, Library Foundation, and Linn Libraries Consortium as key partners.



GOAL 3: STRENGTHEN MARKETING AND COMMUNICATIONS TO INCREASE AWARENESS, CONNECTION, AND SUPPORT.

STRATEGIES

- A. Create a marketing plan outlining channels and strategies for best reaching Albanians.
- B. Showcase the Library of Things to expand community members' understanding of modern library services.
- C. Build deeper connections with city and community partners at a leadership level.
- D. Increase awareness of the library through intentional, targeted outreach that prioritizes underserved and underreached populations.
- E. Create library merchandise to help the community share their love of the library.



GOAL 4: DELIVER RESPONSIVE, SUSTAINABLE, HIGH-QUALITY PROGRAMMING THAT REFLECTS COMMUNITY INTERESTS.

STRATEGIES

- A. Increase cultural, historical, and literary adult programs, offered at more varied times.
- B. Develop, facilitate, and market new and existing programs through collaboration with local partners.
- C. Create a data-informed approach to programming that uses patron feedback, program metrics, and regular evaluation to guide program development.